

EXAMPLE: RISK MANAGEMENT

This example is based on the Mentoring Program project used throughout the Project Management website and handbook.

Risk Description	Likelihood	Impact	Mitigation Strategy
Low mentor participation	Medium	High	Expand outreach to faculty, offer recognition incentives
Poor mentor-mentee matching	Medium	Medium	Collect preference forms, allow rematching if needed
Scheduling conflicts for orientation	High	Medium	Offer multiple session options, record session for flexibility
Limited budget for events	Medium	Medium	Seek co-sponsorships, use campus facilities
Low mentee engagement after kickoff	Low	High	Regular check-ins, surveys to catch issues early